

Position Title: Director - Community and Philanthropic Affairs

Company: United Airlines

Duties and Responsibilities:

Develops, communicates and advocates United's philosophy, objectives and programs for community contributions to internal and external constituents.

Develops and implements a comprehensive philanthropic and corporate community involvement program. Integrates and aligns activities and initiatives to ensure synergies across United.

Oversees and directs United's charitable giving and ensures charitable activity remains on strategy. Acts as the liaison with charitable organizations to determine the organization's priorities, programs available for employee participation, and recognition in charitable activities.

Directs the execution and expansion of new and existing volunteer/charitable programs.

Manages and oversees the United Foundation and holds the office of Secretary as outlined in the Foundation's by-laws.

Establishes a culture of excellence, one that is pro-active and quick to mobilize around important issues facing United at the international, national and local levels. Maintains an understanding of all of the Company's business operations and their goals and objectives in order to be able to set priorities for civic and community activities that will have the largest favorable impact on the Company. Monitors and identifies emerging issues and in coordination with management develops Company positions and priorities on public policy issues which impact United's profitability and competitive position.

Assumes a leadership role in the Company and with external audiences to advance United's civic presence by involvement in charitable organizations and evaluation of potential charitable organizations that United may support. Develops and maintains close working relationships with those charitable organization the United supports.

Education and Experience:

Bachelors degree with substantial experience in corporate philanthropic, foundation and civic affairs activities.