

Not-For-Profit

Achieve Your Mission

TriNet Not-for-Profit is the bundled HR product ideal for not-for-profits. The product features streamlined self-service, a broad selection of big company benefits, customized reporting capabilities and a dedicated client services team, certified to provide our clients with not-for-profit HR expertise. Through extensive experience serving not-for-profit organizations, TriNet has developed HR expertise resulting in a seamless client experience. By partnering with us, you can focus on what's important—achieving your mission.

Your HR Challenges	Our HR Solution
<p>Limited Time and Resources Not-for-profits strive to achieve their mission with limited resources. With so much to manage, there's little time for complex back-office HR tasks.</p>	<p>An HR Bundle Providing Freedom to Focus</p> <ul style="list-style-type: none"> • Scaled HR with payroll, benefits, HR administration and a cloud platform in a single, integrated solution. • Team of HR professionals trained to resolve complex and industry-specific HR issues. • Administration of routine file maintenance, HR forms, employee handbooks, payroll tax deposits, and more. • Online time off tracking, expense reimbursement management, and accurate payroll processing for your entire team. • Streamlined HR administration with simple, secure online self-service, analytics and reporting tools.
<p>Maintaining HR Compliance Assuring stakeholders of full HR compliance with a changing regulatory and reporting environment requires time, financial resources and expertise.</p>	<p>Full HR Compliance that Minimizes Your Risk</p> <ul style="list-style-type: none"> • HR compliance assistance across HR regulations for employees ranging from your management to your support team. • Efficiency meeting complex reporting requirements, such as tracking hours and logging wages against grants. • Compliant administration of payroll and unemployment taxes, workers' compensation, employment handbooks, Employment Practices Liability Insurance (EPLI) and more. • ACA compliant health plans and reporting. • Reassurance for stakeholders that HR is professionally managed.
<p>Attracting and Retaining Talent Not-for-profits compete with the private sector for top talent. The breadth of benefits offered by large private companies is often unaffordable and out of reach.</p>	<p>Access to Big Private Company Benefits</p> <ul style="list-style-type: none"> • The right benefits that meet the high expectations of your team. • An array of options that includes PPO medical plans, robust retirement plans and rich disability offerings. • Applicant tracking capability that manages government background checks and tracks volunteer and intern hiring so managers no longer have to manually enter this information. • Economies of scale from our large group benefit plans help you achieve competitive rates and avoid paying excessive premiums.



“TriNet provides more than just HR services. They’re a strategic partner.”

— Peter Goldberg, President & CEO, Families International

Benefits

Wide selection of benefit plans designed to attract and retain key talent

- **Medical**—A variety of plan designs from 8 different providers including Aetna, Blue Cross Blue Shield, Blue Shield of California, Kaiser Permanente and more
- **Dental**—A variety of plan designs from 3 different providers including Aetna, Delta and MetLife
- **Vision**—Plans from Aetna and VSP
- **Health Care** and Dependent Day Care \Flexible Spending Accounts
- **Life Insurance/AD&D**
- **Short- and Long-Term Disability**—A variety of plans from Aetna
- **Executive Disability**
- **Retirement**—401(k) plan with Transamerica (Multiple Employer Plan); options for employer matching, profit sharing, and safe harbor
- **Wellness Programs**
- **Employee Assistance Program (EAP)**
- **Voluntary Benefits and Services**
- **Supplemental Insurance Plans**
- **Educational Assistance Programs**
- **Pre-Tax Commuter Benefits**
- **Colleague Recognition** and Referral Programs
- **Employee Perks** and Discounts

HR Team

Dedicated team of HR professionals, including an employee support center

- **Human Capital Director:** point of contact for senior executives, offering deep domain expertise and strategic HR guidance
- **Human Capital Consultant:** contact for a wide range of HR issues, with a long history working with the not-for-profit industry
- **Client Services Associate:** manages payroll, benefits, tax, and more

- **Solution Center:** staffed by HR professionals to answer employees’ HR questions

Our Services

Expert handling of HR administration providing freedom to focus on business

- Payroll processing
- Payroll tax filing and reporting
- New hire orientation for payroll and benefits
- Employee payroll and benefits record maintenance
- Time off tracking and reporting
- Employee inquiries and changes
- Employee handbook
- Best employment practices consulting
- Employment Practices Liability Insurance (EPLI)
- Workers’ compensation claims
- Leave of absence administration
- COBRA administration
- Unemployment claims

HR Cloud

A secure environment, making HR administration simple

- Online self-service, analytics and reporting tools for both managers and employees
- Efficient enterprise-level platform, fully integrated and managed by TriNet, so you do not have to purchase or maintain your own
- A mobile app for quick and simple access to the essentials while on the go.
- HR productivity applications
 - **Applicant tracking:** manages the hiring process, including job postings and a dedicated careers page
 - **Expense management:** simplifies the entire expense reimbursement and reporting process

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Learn more at TriNet.com or call **888.874.6388**

