**Sample Press Release**

[FOUNDATION LETTERHEAD]

FOR IMMEDIATE RELEASE Contact: [INSERT NAME]

[INSERT DATE] [INSERT PHONE]

 [INSERT E-MAIL]

**RECOGNIZING THE IMPACT OF COMMUNITY FOUNDATIONS**

**NOVEMBER 12–18, 2016**

*[NAME OF FOUNDATION] Participates in National Effort to Highlight Local Impact of Philanthropy*

[INSERT DATELINE] ─ During the week of November 12-18, 2016, [NAME OF FOUNDATION] will join more than 780 community foundations across America celebrating *Community Foundation Week.* For more than 25 years, the effort has raised awareness about the increasingly important role of these philanthropic organizations in fostering local collaboration and innovation to address persistent civic and economic challenges.

During the week, [INSERT FOUNDATION NAME] will [INSERT DETAILS ON SPECIFIC ACTIVITIES PLANNED FOR THE WEEK: SITE VISITS, POLICY FORUMS, RECOGNITION CEREMONY, NEWS CONFERENCES, ETC.]

“Community foundations impact lives, solve problems, and improve futures,” said [FOUNDATION PRESIDENT/CHAIR]. “As many residents grapple with limited resources and a growing need for services, we are more determined than ever to bring our community partners together to find innovative and effective solutions for some of our most challenging social problems.”

Community foundations are independent, public entities that steward philanthropic resources from institutional and individual donors to local nonprofits that are the heart of strong, vibrant communities. [PROVIDE AN EXAMPLE OF YOUR ORGANIZATION’S EFFORTS THIS YEAR—INSERT LOCAL DETAILS ABOUT YOUR PRIORITIES, INNOVATIVE SOLUTIONS BEING ADVANCED BY YOUR ORGANIZATION, AND RESULTS THAT DEMONSTRATE YOUR LEADERSHIP AND IMPACT.]

Community foundations represent one of the fastest-growing forms of philanthropy. Every state in the United States is home to at least one community foundation—large and small, urban and rural—working to advance solutions on a wide range of social issues. **[INSERT STATS HERE]**

Community Foundation Week, created in 1989 by former president George H.W. Bush, recognizes the work of community foundations throughout America and their collaborative approach to working with the public, private, and nonprofit sectors to address community problems.

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[INSERT COMMUNITY FOUNDATION BOILERPLATE]. For more information about [INSERT FOUNDATION NAME], visit [INSERT WEBSITE ADDRESS].